



**Minutes of Meeting of the Board of Trustees /Management Committee, MS Therapy Centre Lothian on Monday 25<sup>th</sup> July 2016 held at 3 Barnton Avenue West, Edinburgh (home of Paul Bartlett)**

**Present:-** Carole Macartney (Chair), Sheila West, Yvonne Rafferty, Paul Bartlett, Janice Thomson, Sylvia Smith, Robin Stevenson, Rohini Kharbanda, and Nancy Campbell.

The Trustees would like to formally note Carole Macartney's award of Trustee of the Year from the MSNTC. All Trustees agreed that this was very well deserved.

1. **Apologies for Absence.** Apologies for absence were received from Neil Lucas, Cathal Cunningham and Charlotte McNeill.
2. **Register of Interests.** JT intimated some changes. A new form was completed and given to YR.
3. **Strategic Development & Future Direction.** NC updated the Trustees since their meeting on 16<sup>th</sup> June 2016.

Malcolm Chisholm has retired from Parliament and has stood down as our Patron. He is, however, willing to become a Trustee.

Ben McPherson, who is the SNP MSP for North Edinburgh and Leith has agreed to be a new Patron (possibly one of two).

The spec for the database should be available by October.

**ACTION:** NC to produce timeline for Big Lottery application showing key steps and milestones. The Trustees agreed that they required someone to take them through the application

**ACTION:** NC to phone Big Lottery, Heather Hartman, EVOC, Melting Pot and other contacts, eg John Lewis, Leith Trust, Leith Rotary and Malcolm Chisholm regarding a possible Project Consultant.

The Trustees agreed the three pillars within the Strategic Development in principle. They agreed the Key Approaches and the Forward Process.

**ACTION:** PB, SS and NC to form a sub-group to take this work forward. PB to write brief.

4. **Minutes of last meeting.** The Minutes of the last Trustees meeting were approved. **ACTION:** CM to sign.

5. **Manager's Report.** Noted
6. **Finance Report.** Noted
7. **Chair's Report.** Noted
8. **Workforce Report.** Noted
9. **AOB.** Christmas Fair date – 12<sup>th</sup> November 2016  
Self- Management Week – Powerful Partnership – 3<sup>rd</sup> to 9<sup>th</sup> October 2016  
CM suggested approaching taxi companies for sponsorship/support. SS will phone.  
SW agreed to find out more about Lothian Buses new Charity partnership.

There being no further business, the meeting closed at 8.35pm.



Signed ...

Date ....24.10.16

Chair